



Hi and welcome to Sam Riley Swim Schools SWIMMING WITHOUT LIMITS PROGRAM.

At Sam Riley Swim Schools we have designed and developed a new program called Swimming Without Limits for people with a disability. The program has been designed in conjunction with Jenny Schoof from The Friendship Program at Disability Services Queensland. Jenny has been working closely with us to develop and implement the program and provide the expertise required for this unique program.

Initially it is important to identify the individual needs and abilities of each participant. We will do this through a one on one free assessment. This will be done at a quieter time by an approved SWL instructor (takes approx. 15 minutes) and will enable us to tailor a program that best suits the individual's needs. During the assessment we will work closely with the person and parent or carer to understand their individual needs and abilities.

Once you have completed the assessment the Program Co-ordinator must identify the type of program that will best suit the individual's needs. This can be done in one of the following ways:

Group classes

SWL 1 - for participants who have little or no water confidence and require individual support (we request that the carer or parent be in the water and take direction from the swimming instructor). Age will have no influence on which class, only ability - maximum of 8 per class.

SWL 2 - People in this inclusive class will have little or no water confidence and require minimal assistance from their parent or carer in the water. Maximum of 4 per class.

SWL 3 - People in this inclusive class will have a good level of water confidence and swimming experience and will work on developing their swimming strokes. No parent is required in the water. Maximum of 6 per class

SWL 4 - People in this inclusive class will have a basic understanding of the swimming strokes and be very water confident. Maximum of 8 per class.

SWL 5 - This level is for people who require or would like a one on one class. Participants may have special requirements like a focus on muscle stimulation, hydrotherapy, individual stroke development.

SWL 6 - Inclusive swim classes will be offered based on the person's ability and skill level.

Following is an enrolment pack which outlines all costs and asks you some questions (kept strictly confidential) that we will use to ensure we offer you the best service and program possible.

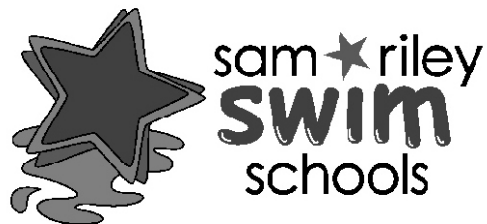
I hope this has provided you with all the information you need about our exciting new program. If you would like to ask any further questions please contact our Swimming Without Limits co-ordinator Monique Donald on 3824 5550. If you would like to make a booking please complete the attached forms and return them to us by fax and mail - details on enrolment form.

Kind Regards,

Sam Riley

Sam Riley

Enrolment Form & Terms and Conditions



ALEXANDRA HILLS - 4 Windemere Rd Alexandra Hills. Q 4161 - 3824 5550

MCDOWALL - 97 Flockton St Rd McDowall. Q 4053 - 3353 6799

SPRINGWOOD - 1 Lexington Rd Springwood. Q 4161 - 3841 1555

Customer Details

Family ID:

Parents Name: _____ Surname: _____

Address: _____

Suburb: _____ Postcode: _____ Home Phone: _____

Mobile: _____ Work: _____ Email: _____ @ _____

Students Details

STUDENTS NAME: _____ DOB: ___ / ___ / ___

MEDICAL HISTORY

Epilepsy Asthma Allergies - Other: _____

DISABILITY

Intellectual Downs Syndrome Hearing Cerebral Palsy Visual Impairment
 Physical Autistic Spectrum Disorder - Other: _____

SEIZURES: YES NO Assistance required: _____

COMMENTS: _____

Students Swimming Ability

No experience Beginner Submerge: Yes No Some Experience
 Ability to float Independent with a board Skilled swimmer - Level obtained: _____

Recommended level of physical participation: _____

Physical limitations: _____

Level of instructor assistance required: _____

Limitations to be considered: _____

Able to submerge participant in water: _____

Any submerge considerations: _____

Behavioural Plan/Considerations: _____

Communication

Verbal Written Gesture Signing Demonstration Communication Cards

Closed questions Eye contact required Other: _____

Comments: _____

Terms and Conditions of Enrolment

PREFERRED PAYMENT OPTIONS

SWL 1 to 4 - Block Payments

\$110/block for 1 lesson/wk - BLOCK PAYMENTS - \$190/block for 2 lessons/wk

(Two calendar months = 1 Block)

Full payment is due (regardless of attendance) two weeks prior to the start of each new block or when you first start lessons. If full payment is not received by this date a \$15 late payment fee per student will be charged to your account and your lessons will be suspended. Price includes carer if required.

Initial

OFF PEAK TIMES ONLY - Monday to Friday 11.00 am to 2.30pm - Price includes carer if required

- \$100/block for 1 lesson/wk - BLOCK PAYMENTS - \$180/block for 2 lessons/wk

Initial

SWL 5 - Private Lessons

- 1 on 1 (½ hr) \$22/lesson - PRIVATE LESSONS - 1 on 2 (½ hr) \$32/lesson

Private lessons are subject to the following terms:

- All lessons must be paid for 2 weeks in advance.
- If you are unable to attend a lesson we require a minimum of 12 hours prior notice or you will be charged in full.
- No refunds are given for missed lessons.

Initial

MAKE-UP POLICY

At Sam Riley Swim Schools we know that one of the keys to progression is consistency. With this in mind we offer a free make up policy subject to the following conditions:

1. Make ups cannot be used as credits for future lessons.
2. Make ups are only available subject to availability & must be confirmed 12 hrs prior to your scheduled booking.
3. If you are unable to attend your scheduled make up you will forfeit that lesson.
4. No more than 2 make ups per student are available each block.
5. Make up classes automatically expire within 4 weeks of the lesson being missed.
6. No make ups can be taken if you are not currently booked in for lessons.

Initial

Terms and Conditions

CANCELLATIONS

In order to offer you the convenience of not having to re-book at the start of each block, we require notice of cancellation a minimum of 2 weeks prior to you wishing to cease lessons. Notice is required in writing by completing our "Notice of Suspension/Cancellation form" and handing it back to our customer service team.

All booked lessons; up until and including your cancellation date and regardless of attendance, must be paid for in full. There are no refunds available and all unused lessons will be credited to your account for use at a later date.

Initial

ANNUAL FAMILY MEMBERSHIP FEE

To help cover the significant ongoing increases in public liability insurance we have incorporated an Annual Membership fee of \$33. This fee is due for payment each year in October or when you first start lessons.

Initial

FAMILY DISCOUNT

All families with three (3) or more children in the program at the same time are entitled to a 10% discount. A maximum discount of 15% is available to any person. This discount is not available unless fees are paid in full on time.

Initial

SUNDAY LESSONS

Due to Sunday wage loading for all our employees; lessons on Sunday's will incur an 8% surcharge fee.

PUBLIC HOLIDAYS & CHRISTMAS

In the event that you book in half way through a block; or your lesson falls on a public holiday or over the Christmas/New Year 4 week break, your monthly or block payment is adjusted accordingly.

Which radio station do you listen to: _____

How did you hear about us?

External Signage - Newspaper - Flyer - Friend/Referral - Shopping Centre - Child Care - Yellow/White Pages - Gym

Which paper do you read? _____ Where do you shop each week: _____

I acknowledge that I have read Sam Riley Swim Schools and Active Kids Terms & Conditions of booking & agree to abide by them. I agree to fulfil my financial commitments even in the event that I don't attend my swimming lessons.

Signed: _____ Print Name: _____ date: __/__/__

Preferred Booking Information

Preferred Location: Springwood Alexandra Hills McDowall

Please note: We will make every effort to provide you with your preferred class time, however this is not always possible. Please provide us with a variety of possible class times below.

	Starting Date	Preferred Day	Preferred Time	Comments
1				
2				
3				
4				
5				

Splash: Booking confirmed: Block DD Initial: __/__/__

Membership Fee: Direct Debit - Fees adj. Family - yes Bookings - yes BSB & Acc#: